

Unique! Digital! Innovation!

1500 employees from more than 30 countries and cultures working at more than ten sites in all parts of Switzerland. The unique services combined with extraordinary expertise and high quality require high standards in education and training. To ensure this, we are looking for you!

Head of HR Business Partner (m/w)

Sparring partner for the line in all HRM related issues, in particular also for promoting the professional future of the employees.

Your Tasks

- Team Leader HR Business Partner
- Implementation of the HR strategy
- Collaboration and/or leading of HR projects
- Independently oversee assigned areas throughout the employee cycle (recruitment, retention, development and separation)
- Point of contact for employees and line managers on all HR matters
- Strategic sparring partner and support of line managers and employees in all relevant issues of the HR life cycle
- Professional coaching in HR topics of the line managers, especially HR professional support in projects, ideas and visions of the units
- Consulting of managers in all HR related matters
- Coordination and application of recurring HR processes (e.g. calibration, promotion, training, etc.)
- Active support and accompanying of transformation and change processes (change agent)
- HR representation in support area meetings, incorporating findings and client needs
- Participation in HR events (internal and external)
- Cultural Change supported by appropriate communication and leadership on all levels and within your own team.
- To create adequate organizational structures which enables company's development in a digitalized world.
- To have the right people at the right place and at the right time.

Your Profile

- BSc or MSc degree and targeted further education in HRM
- Strong leadership personality and Communication skills at all hierarchical level
- Analytical and structured as well as networked thinking and acting
- Willingness to travel between locations in Switzerland
- Commercial education with profound training and further education in HR or university studies
- Several years of experience as HR Business Partner or in HR management
- Fluent in German and English, good knowledge in French

Your contact

Let us inform you about the exciting area of responsibility and further details. Roger Buechi looks forward to receiving your application documents, preferably by email to info@ultimativo.ch with the reference number ROB1902. Absolute discretion is a matter of course.